

**RULE NO. 10 - PRESENTATION AND DEBATING OF PETITIONS**

**Presentation of Petitions**

- 10.1\* In accordance with the Council's published Petition Scheme (attached at Section 9 of these Rules of Procedure) petitions with less than 1,000 valid signatures can be presented to the Council.
- 10.2\* At a meeting of the Council any member of the Council may present a petition, signed by persons other than members of the Council, which is relevant to some matter in relation to which the Authority has functions, or which affects the area of the Authority, or part of it, or the inhabitants of that area, or some of them. The member presenting the petition shall satisfy himself/herself that the petition is proper to be received.
- 10.3\* A member wishing to present a petition shall give notice of his/her intention to do so to the Chief Executive at least six clear working days before meeting at which he/she wishes to present it.
- 10.3\* The presentation of a petition shall be limited to not more than three minutes, and shall be confined to reading out or summarising the prayer of the petition, indicating the number and description of the signatories, and making such further supporting remarks relevant to the petition as the person presenting it shall think fit. There will be no debate.
- 10.4\* Petitions shall be presented in the order in which notice of them is received by the Chief Executive.

**Debating of Petitions**

- 10.5\* In accordance with the Council's published Petition Scheme (attached at Section 9 of these Rules of Procedure) petitions with more than 1,000 valid signatures can be presented by the lead petitioner to the Council for debate.
- 10.6\* The presentation of the petition by the lead petitioner will be limited to not more than five minutes and shall summarise the content of the petition and highlight the course of action it wishes the Council to take.
- 10.7\* If the lead petitioner is unable to attend the Council Meeting to present their petition this will be debated by the Council in their absence.
- 10.8\* The Council will limit the debate on the petition to a maximum of 15 minutes and will close the debate with an agreed course of action.
- 10.9\* Petitions for debate will be taken in the order in which notice of them was received by the Chief Executive.